

## » About apprenticeships



**An apprentice is someone who is employed by a business and trained between the ages of 16-24. Apprentices earn a salary while they learn and it gives them the skills that employers want. Whatever your ambitions, an apprenticeship offers you a fantastic head start in your working life and you'll make lots of friends along the way!**

There are two types of apprenticeship\*:

Apprenticeship (includes Level 2 NVQ)

Advanced apprenticeship (includes Level 3 NVQ)

Both types have the same structure. An Advanced Apprenticeship is just a bit more difficult to achieve. S&B Automotive Academy will help you make the right choice.

\*Applicable to England. For apprentices employed in Wales and Scotland, Foundation Modern Apprenticeships and Modern Apprenticeships are available.

**Things have gone really well so far this year and I'm looking forward to coming back in September to start the second year.**

John, 1st year apprentice

**How can I find out more? » Call: 0117 953 3001 » Visit: [www.sandbaa.com](http://www.sandbaa.com)**

### Apprenticeship structure

Think of an apprenticeship as a kit that you need to build. It's made up of a number of different parts that you have to complete. Each part gives you a qualification and when you have achieved all these, you will get your apprenticeship certificate. All qualifications within the apprenticeship are awarded by IMI Awards which is part of The Institute of the Motor Industry. This organisation is the professional association for people who work in the UK automotive sector.

### National Vocational Qualification (NVQ)\*

The NVQ is the 'on the job' part of the apprenticeship, which proves you can do a range of practical tasks in the workplace to a national standard. It's made up of a number of 'units' which you need to complete. For an apprenticeship, you work towards a Level 2 NVQ. For an Advanced Apprenticeship, it's the Level 3.

\*SVQ in Scotland.

### Technical Certificate or Diploma\*

This is about showing that you have the knowledge and understanding about the job. This is part of your 'off the job' training which is done at S&B Automotive Academy. As well as doing some assignments, you must also pass some multiple-choice tests on the internet.

**Apprenticeship** = Certificate in Vehicle Maintenance and Repair (Level 2)

**Advanced Apprenticeship** = Diploma in Vehicle Maintenance and Repair (Level 3)

\*Vocationally Related Qualification in Scotland

At S&B Automotive Academy, you can do an apprenticeship in one of a number of different disciplines, to suit your particular interest. Here's a list of them:

- >> **Auto Electrical**
- >> **Heavy Vehicle** (LGVs, bus and coach, lift truck)
- >> **Light Vehicle** (Cars and vans)
- >> **Motorcycles**
- >> **Paint and Body**
- >> **Parts**
- >> **Roadside Assistance and Recovery**
- >> **Vehicle Fitting**
- >> **Vehicle Sales**

### Entry requirements



Typical entry requirements are GCSE passes in English, Maths and IT. Good academic qualifications are preferred but are not always essential. At S&B Automotive Academy we look for a strong motivation to learn and a passion for the automotive industry. All applicants for an apprenticeship go through a fair selection process which includes a series of tests and interviews before being offered an interview with an employer.

Once employed, every apprentice has to have a proper induction into the company, which must include an introduction to your Employment Rights and Responsibilities.

### Rewards and career prospects

The **minimum** you can earn is £95 per week and this goes up as you get more experienced. Fully qualified automotive technicians can earn up to £30,000 per year plus other benefits.

Doing an apprenticeship gives you choices in your career. It may lead to a promotion at work or you might decide to continue your studies at university in a specialist degree. You may even have plans to start your own business in a few years time. If you're the kind of person who is looking to learn a skill, then an apprenticeship is ideal for you.

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***This course is helping me with my working life and giving me more knowledge.***

Lee, 2<sup>nd</sup> year apprentice

### Key Skills\*

Also part of your 'off the job' training, this includes three elements. You have to do both Communication and Application of Number (maths) and choose one other option from this list:

- >> Information and communication technology
- >> Working with others
- >> Improving own learning and performance
- >> Problem solving

Exemptions may apply according to GCSE grades achieved. \*Core Skills in Scotland.

### Duration

An apprenticeship is completed in two years usually and an Advanced Apprenticeship takes three years. Apprenticeships involve 'on the job' and 'off the job' training.

'On the job' means that you learn new skills at work from a 'mentor', who is a more experienced member of staff who is there to look after you. 'Off the job' training means that you spend time studying at S&B Automotive Academy.

### How do I apply?

You can apply for an apprenticeship on our website [www.sandbaa.com](http://www.sandbaa.com)

If you prefer, you can call the Academy on 0117 9533001 to speak to one of our advisors.

At S&B Automotive Academy, we support our apprentices every step of the way. It's important to us that they get the highest level of training but also the best advice, guidance and support during their apprenticeship.